

GUIDELINES FOR POSTER PRESENTATIONS

YOUR PRESENTATION

- Each presenter should prepare a poster with a maximum dimension of **70 cm width by 90 cm height**.
- Posters should be set up half an hour before your poster session begins.
- Posters must be removed right after your poster session ends.
- Pushpins and other materials will be supplied by the organizers.

POSTER PREPARATION

Place the title of your paper prominently at the top of the poster board to allow viewers to identify your paper easily. Indicate

- 1) The presentation number of the abstract or paper,
- 2) Title, and
- 3) Author names.

Highlight the authors' names, e-mail, and address information in case the viewer is interested in contacting them for more information.

Prepare all diagrams or charts neatly and legibly beforehand in a size **sufficient to be read at a distance of 2 meters. Paragraph and figure caption text should be AT LEAST 24-point font (0.9 cm height) and headers AT LEAST 36 point font (1.2 cm height)**. Use creativity by using different font sizes and styles, perhaps even color. Use different colors AND textures/symbols (some people are color-blind) for each line or bar contained in your graph or chart. A serif font (e.g. Times) is often easier for reading main text, and a non-serif font (e.g., Arial or Helvetica) for headers and figure labels.

Organize the paper on the poster board so that it is clear, orderly, and self-explanatory. You have complete freedom in displaying your information in figures, tables, text, photographs, etc. The presentation must cover the same material as the abstract. Use squares, rectangles, circles, etc. to group like ideas. **Don't clutter your poster with too much text!** Label different elements as I, II, III; or 1, 2, 3; or A, B, C. This will make it easier for a viewer to easily follow your display.

Include the background of your research followed by results and conclusions. A successful poster presentation depends on how well you convey information to an interested audience.